

SKILLS & TRAINING

- Team-oriented independent copyeditor
- Hard copy and electronic copyediting and proofreading
- Chicago, AP, APA, and house styles
- MS Office, Adobe Acrobat, Adobe InDesign, HTML
- University of Washington Certificate in Editing (2005)

SELECTED BOOK EDITING EXPERIENCE

Author-Editor Clinic

- Provided editorial letter with developmental analysis and suggestions to 10 authors of book-length fiction or nonfiction manuscripts. Author Kat Falls's manuscript, *Dark Life*, was later published by Scholastic as part of a three-book deal.

Authors / Self-Publishers

- Copyedited *I Taste Fire, Earth, Rain: Memories of a Life with a Sherpa*, by Caryl Sherpa, 2011
- Copyedited *Getting Funded: The Complete Guide to Writing Grant Proposals*, by Susan Howlett and Renee Bourque, 2011
- Copyedited *Once Upon a Time, A Sparrow*, by Mary Kabrich (currently represented by the Jenée Arthur Agency), 2010
- Copyedited *Writing a Results-Driven Marketing Plan: The Nonprofit's Guide to Making Every Dollar Count* by Tiffany Meyer / Numa Marketing, 2010
- Proofread *Changemaking*, by Richard Bevan, 2010

Dorling Kindersley / Eyewitness Guides

- Americanized 3 travel guides (France, London, Rome) in 2011. DK's "Americanizing" is a production editing stage that involves taking in updates from markup to InDesign file, maintaining house style, and copyfitting text as needed.

The Mountaineers Books / Braided River Press

- Proofread *Planet Ice: A Climate for Change*, by James Martin, 2009

National Bureau of Asian Research (NBR)

- Copyedited several chapters for NBR's 2008 *Strategic Asia*, an annual edited volume of commissioned research on U.S. policy in Asia

PuddleDancer Press

- Copyedited nonfiction books including *Graduating From Guilt*, 2010; *Words That Work in Business: A Practical Guide to Effective Communication in the Workplace*, 2010; *Nonviolent Communication: A Language of Life* (e-book edition), 2008; *The No-Fault Classroom*, 2008; and *Respectful Parents, Respectful Kids*, 2006

SELECTED OTHER EDITING EXPERIENCE

Asia Society

- Copyedited training manual and resource workbook for afterschool staff training on global learning, 2010

Children's Home Society of Washington

- Copyedited and proofread publications presenting parents of young children with play exercises for brain development, 2010

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| <i>Committee for Children</i> | <ul style="list-style-type: none">• Copyedited Pre-K through middle school curriculum and online materials, since 2009 |
| <i>Paradigm Communications Group</i> | <ul style="list-style-type: none">• Proofread <i>Alaska Airlines</i> and <i>Horizon Air</i> magazines, since 2006 |
| <i>Publicis Seattle</i> | <ul style="list-style-type: none">• Proofread a variety of creative materials, 2010 |
| <i>Seattle Children's Hospital</i> | <ul style="list-style-type: none">• Copyedited and proofread Children's 2007 Academic Annual Report, as member of a six-person freelance editorial team |
| <i>Seattle Weekly</i> | <ul style="list-style-type: none">• Copyedited and proofread features, departments, and columns for weekly newspaper; copyedited and copyfit text in InDesign, 2008–2009 |
| <i>University of Washington School of Nursing</i> | <ul style="list-style-type: none">• Copyedited academic articles, theses, and funding proposals for graduate students and professors (including those for whom English is not a native language), since 2008 |

WORK EXPERIENCE

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| Editor
2005–present | Bridge Creek Editing, Seattle, WA
Provide quality editorial services to authors and publishers: copyediting and proofreading for book-length nonfiction; developmental editing and copyediting for book-length science fiction and fantasy. |
| Editor
2009–present | Tandem Editing LLC, Seattle, WA
Provide full editorial services for the nonprofit community; academic and NNE editing in health and social sciences. |
| Committee Member
2006–2007, 2008–2009 | Northwest Independent Editors Guild Conference Committee, Seattle, WA |
| Research Study
Coordinator
2005–2007 | UW School of Nursing, Biobehavioral Nursing & Health Systems, Seattle, WA |

EDUCATION

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| 2006–2009 | Author-Editor Clinic, Seattle, Washington (www.authoreditorclinic.com) |
| 2005 | Certificate in Editing, University of Washington Extension, Seattle, Washington |
| 2001 | M.Sc. Gender Studies, incomplete (all but dissertation), London School of Economics & Political Science, London, England |
| 1997 | B.A. Anthropology, <i>magna cum laude</i> , Western Washington University, Bellingham, Washington; Minors: Environmental Studies, Music, Spanish |

Member of the Northwest Independent Editors Guild since 2005.

References available upon request.